

MINUTES OF THE 1st IQAC MEETING (2019-20)
Held on 25.07.2019 at 03.30 pm in the Board Room

The following members were present:

- Dr K Prakasan, Principal In-charge
- Dr J V Ramasamy, Dean - Academic
- Mr R Ragupathy, Dean - Administration
- Dr R Gandhinathan, TEQIP
- Dr K Elangovan, Warden, PSG Tech Hostels
- Dr S Saravanan, Associate Dean - Autonomous Functioning
- Dr M D Kannan - HoD, Physics & NCC Officer
- Dr J Sekkizhar, Associate Professor, Department of Management Sciences
- Dr G Thilagavathi, HoD, Textile Technology
- Dr R Arumuganathan, Professor, Mathematics
- Dr N Geetha, Professor, AM&CS
- Dr A Chitra, HoD, Computer Applications
- Dr M Kumaravel, HoD, Chemistry
- Dr J Kanakaraj, HoD, EEE
- Dr V Prabhu Raja, Associate Professor, Mechanical Engg.
- Mr Adarsh V Srinivasan (Chairperson, Students Union)
- Mr C S Ramshankar, CEO, MAXBYTE Technologies, Coimbatore
- Mr Amol Gadre, Sr. Deputy General Manager, Precision Manufacturing Division, L&T Coimbatore
- Dr Anitha Rajavelu, M/o Krithik Rajavel (18R223)
- Dr M Senthilkumar, Head I/C, Dept. of Production Engg.

Leave of absence was received from the following members:

- Dr B Ramamoorthy, Advisor (Academic)
- Dr P Narayanasamy, Dean - N&C
- Dr S C Murugavel, HoD, Applied Science
- Dr R Sujatha, Deputy Quality Control Officer & Assistant Professor, Dept. of Biochemistry, PSG IMS&R
- Mr G Srinivasan, Srinivasan & Associates, Coimbatore

Agenda

- Strengthening Placement/Career Guidance/Higher Studies
- Improvements in Student Centric Learning
- Use of Technology in Education
- Increasing the number of Value Added courses for the students

Minutes

- Chairperson welcomed the members and thanked previous IQAC members for their support in submitting Self Study Report (SSR) to NAAC for the first cycle of accreditation. In his opening remark, he briefed about the importance and focus of meeting in view of the visit of NAAC peer team for accreditation and accreditation status granted. He also explained the various criteria based on which marks were allotted to get final institutional CGPA. He informed that our institution has got a CGPA of 3.24 and accredited with grade 'A' which is valid up to March 27, 2024.
- The chairperson further briefed that the institution provides Quality Education through Curriculum Development, Faculty Development, Update of Facilities and Continual Improvement following which chairperson invited Dr.M.Senthilkumar, Co-ordinator, IQAC to present about the functions of IQAC and various administrative units associated with IQAC.
- Dr.M.Senthilkumar introduced new members of IQAC for the period 2019-21 and presented about the functions of various supportive units on the quality related initiatives and their implementations. He then explained the role of IQAC in exploring new avenues for continuous quality improvement.
- Chairperson briefed about various agenda points namely strengthening placement/career guidance/higher studies, improvements in student centric learning, and use of technology in education.
- Chairperson informed that the students were encouraged to undertake more courses from NPTEL, GIAN, and SWAYAM PORTAL. He also added that geographical advantage of our institution should be leveraged for placement activities.
- Dr.R.Gandhinathan informed that GATE coaching classes for students were being conducted by TEQIP. He added that the registration fee for GATE examination was also reimbursed by TEQIP to the interested students including pre-final year students.
- Mr.Amol Gadre insisted that the awareness about the importance of GATE exam should be created among students. Chairperson responded that through SQC meetings awareness would be created.

- Chairperson insisted that the holistic development of students should be nurtured.
- Chairperson informed that in order to improve students' performance in competitive examinations, a new format of question paper for both CA tests and Final examinations was being introduced in line with competitive examinations under 2019 BE/BTech Regulations. He also added that multiple tests were to be conducted for assessment.
- He further insisted that the faculty members should use MOODLE or any other software tool to conduct tests, assignment presentations and quizzes. Chairperson insisted that student centric learning should be practiced and more on-line courses should be encouraged. He also added that the maximum number of credits that he/she can utilize for credit transfer will be increased to 9 from the existing 6 for the students admitted under 2019 regulations taking up NPTEL or similar online courses.
- For the query on existence of internal auditing system by Mr.Ram Shankar, Chairperson informed that ISO conducts audit on data. He further added that the process audit shall be done by external members only.
- Mr.Amol Gadre opined that the PSG Institute of Management could offer some value added courses. He added that gamification of academic should be done so as to make learning interesting.
- Mr. Ram Shankar insisted that students should be given with more real life technical/societal problems. Chairperson told that these problems were solved as part of their final year projects.
- Dr.K.Elangovan informed that our students teach school students as part of outreach activity. Chairperson stated that this activity should be strengthened.
- Student representative Mr.Adarsh V Srinivasan requested that the circulars should be made available in student login. Chairperson responded that necessary steps would be taken in this regard.
- The chairperson thanked the members for their participation.

Agenda Point	Action plan	Responsibility	Target Date
Strengthening of Placement	Placement training to be provided to all I year students in addition to other senior students.	Placement and Training Cell	Immediate effect
Strengthening of Higher Education	A new format of question paper for both CA tests and final examinations is to be introduced in line with competitive examinations for I year BE/BTech students admitted in 2019 under 2019 BE/BTech Regulations.	Autonomous Functioning	Immediate
	Additional coaching classes for competitive examinations to the students from 2 nd year onwards.	HoDs	One month
Strengthening of Career Guidance	Exclusive centre for career guidance to be formed.	Placement and Training Cell	Three months
Value Added Courses for the Students	Increasing the number of value added courses for the students by external experts.	HoDs	Six months


Dr.M.Senthilkumar
 Co-ordinator, IQAC

To
 All IQAC members and Day File