

# PSG COLLEGE OF TECHNOLOGY, COIMBATORE – 641 004

OFFICE OF THE CONTROLLER OF EXAMINATIONS

TRANSCRIPT – TO APPLY IN ONLINE MODE

(TO RECEIVE BY POST WITHIN INDIA/TO SENT TO OVERSEAS)

## **A) To receive Transcript by Post within India :**

Candidate who wish to receive the Transcript by post from CoE office shall apply for Transcript in online mode.

They shall

- (i) visit the website <https://psgtech.directverify.in>
- (ii) fill in all the details required,
- (iii) upload clear photocopies of all certificates to be attested and
- (iv) pay the fees by online.

The CoE office will download the certificates, print required number of copies of them, attest the same and despatch them in sealed covers through courier to the address furnished by the candidate. Candidate will have the tracking facility for the cover sent by CoE office.

The fees payable is Rs.650/- for first set and Rs.550/- for each additional set and actual courier charges and Tax.

## **B) To despatch Transcript directly to educational agencies like WES, IQAS, Foreign Universities in overseas by post:**

Candidate who wish to send Transcript by post directly from CoE office to educational agencies like WES, IQAS, Foreign Universities in abroad shall apply for Transcript in online mode.

They shall

- (i) visit the website ["https://psgtech.directverify.in"](https://psgtech.directverify.in)
- (ii) fill in all the details required,
- (iii) upload clear photocopies of all certificates to be attested and
- (iv) pay the fees by online.

The CoE office will download the certificates, print required number of copies of them, attest the same and despatch them in sealed covers through courier to the address furnished by the candidate. Candidate will have the tracking facility for the cover sent by CoE office.

The fees payable is Rs.650/- for first set and Rs.550/- for each additional set and actual courier charges and Tax.



Date : 26/10/2022

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